

**CCN Primary Prevention Committee  
Minutes  
June 24<sup>th</sup>, 2004**

**Present:** Marni Wilks, Suzanne Galesloot, Corrine Parker, Karen Caughey, Laura Schopff

### **1.0 Introductions**

Laura Schopff was introduced as a summer student working with Suzanne.

### **2.0 Business Arising**

#### **2.1 Calgary Walking**

- The videotape of Dan Burden Walkable Communities public lecture is now available. PPC will be provided with one copy. If we would like more copies the cost would be ~\$2.50 - \$3.00/tape to be reproduced. This is definitely doable as cost could come out of the CCN (PPC) budget. If you would like to view the videotape please contact Christina Weiss at [christina.weiss@calgaryhealthregion.ca](mailto:christina.weiss@calgaryhealthregion.ca)

**Action: Public Lecture video will be housed at the CHR with Christina Weiss. To view the tape contact Christina.**

- The planning group for the Walkable Communities events had a debriefing meeting a month or so ago. It is still unclear as to what our next steps will be to build upon the excitement generated. It was suggested that the whole Walkable Communities committee hold a meeting to determine next steps as there is still \$5000 that can be spent.

**Action: Marni will contact Christina to see if she is able to take on a leadership role in the Calgary Walking sub-committee**

#### **2.2 School Food Policy**

- Please see attached minutes from the School Food Policy Group

#### **2.3 Annual Event**

- Overall the annual went very well. 105 people attended the event – a mix of CCN members and non-CCN members. Krista, dietetic intern compiled the evaluations and wrote a summary. If you would like to see the summary please contact Suzanne at [suzanne.galesloot@calgaryhealthregion.ca](mailto:suzanne.galesloot@calgaryhealthregion.ca)

#### **2.4 Chair/co-Chair**

- Please welcome Corinne (Corey) Parker as the new Chair (co-chair) of the PPC!!
- Marni will be leaving the ACB as of August and Carey Shore (who will be returning from maternity leave) will be coming back part-time and will

therefore be unable to take on the full role of Chair of the committee. She can potentially co-chair the committee but that will be determined upon her return. If Carey is unable to co-chair we will need to find another person to take on this role.

- Discussions around the role of the PPC took place. With the two work groups that have been formed (school food policy and Calgary walking), what is the role of the PPC? How often should the PPC meet? It was suggested that the PPC not dissolve in that there still needs to be a mechanism to report to the Steering Committee. It was also noted that just because School Food Policy and Calgary Walking were chosen as this year's priorities, they won't necessarily be next year's priorities. Potentially the PPC could meet just 2 times a year to enable a mechanism to report back to the Steering Committee and also to discuss what the next year's goals are.

**Action: If you have any suggestions on future role of the PPC contact Corey Parker at [corinnep@alzheimercalgary.com](mailto:corinnep@alzheimercalgary.com)**

### **2.5 Communications Template**

- Laura (summer student with Suzanne) provided a draft of the CCN Communications Template for committee members to fill out. An email asking all CCN members to complete the template will be sent out shortly.

## **3.0 New Business**

### **3.1 Calgary Chronic Disease Network**

- As most people are already aware, the Calgary Cardiovascular Network is now the Calgary Chronic disease Network. This name change should not effect the work of the PPC at all as the risk factors we were addressing are risk factors for many chronic diseases, not just CVD. The name change will effect the website content, and our committee may need to assist the Communications Committee with developing or reviewing new content.
- The CCN Steering Committee is hoping to hold a strategic planning session this November to determine next steps and implications of the name change. We are hoping to invite other committees in the Calgary Health Region working in the area of chronic disease to determine areas of collaboration. It is undecided whether all CCN subcommittee members will take part in this meeting or whether we will just have a few delegates from each committee attend the session. It was noted that it is extremely important to involve committee members in the planning of future activities rather than just presenting to them what must be done. Stay tuned for more information.

## **4.0 Next Meeting**

Undetermined